

**HARRIS COUNTY COMMUNITY SERVICES DEPARTMENT  
OFFICE OF SOCIAL SERVICES  
9418 Jensen Drive \* Houston, Texas 77093  
(713) 696-7900 \* Fax (713) 697-3182**

**Requirements for Clients Seeking Emergency Financial Assistance**

- ⇒ Must be 18 years or older
- ⇒ Must be a resident of Harris County
- ⇒ Must have a disconnection notice for utility assistance or vacate/eviction notice for rental assistance
- ⇒ Must be Head of Household
- ⇒ Must provide proof of citizenship if born out of the U.S. or proof of permanent legal residence
- ⇒ Must provide proof of financial need (current income and expenses)
- ⇒ Must provide other information if requested, depending on different program guidelines
- ⇒ Must meet income guidelines

**The following income guidelines will be used to determine eligibility:**

Income Levels	HOUSEHOLD SIZE							
	1	2	3	4	5	6	7	8
Maximum Income for Eligibility	\$34,250	\$39,100	\$44,000	\$48,900	\$52,800	\$56,700	\$60,650	\$64,550