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|---|---|-------------------|-------------|
| Date | January 27, 2010 | Time | 4:30 PM |
| Team Leaders | John Prior & Rebecca Johansson | Note taker | R Johansson |
| Attendees | | | |
| Welcome & Introductions | | | |
| Review of December Minutes | | | |
| Agenda Item | Topic and Discussion | | |
| Item #1: Caregiver Survey | Update on actions from last meeting: 1) Translate the survey form into Spanish? 2) Randy will get release from DePelchin and review with appropriate folks. 3) Make sure we have the script for the surveyors and their releases on file. Randy will do this with Nicole. 4) Barbara will look at latest CQI plan with John 5) Make proposal to revise survey in 6 months. | | |
| Item #2 Youth Survey | Youth Survey Development: E. Chappelle, R. Johansson Status of instrument and pilot. | | |
| Item #3 Coaching Model & Curriculum | Update on coaching model and curriculum, with the assistance of Dr. Bertram. 1) Focus on wraparound 2) Increasing fidelity across the board 3) Developing individualized training 4) Discovery Assessment 5) Revision to Plan of Care | | |
| Item #4 Program Performance Chart | Status of SOH Performance Chart: P. Schaffer | | |
| Item #5 Flex Funds | Randy will present a copy of the flex fund report that Nicole does and see if that will work for what the group is looking for. Nicole will run report on food, stipends, and taxi vouchers. Will bring report to next meeting. (Randy Joiner) | | |
| Item #6 New Business | Eileene and Rebecca. An FYI for the team: feedback from Youth and Caregivers on a different matter—sustainability team ran focus groups. Interesting feedback. | | |
| Item #7 Next Meeting | Next meeting | | |