

Harris County Systems of Hope  
*Fiscal/Sustainability Work Group*  
 6300 Chimney Rock Road  
 Houston, Texas 77081  
 Time: 5 PM – 6 PM

**MINUTES OF MEETING**

**PAGE**

1/1

<b>Date of Meeting / Ref</b> :	<b>April 8, 2008</b>
<b>Called to Order - Adjourned</b> :	4:15 pm 6:00 pm
<b>Location</b> :	Youth Services Center
<b>Type of Meeting</b> :	Fiscal/Sustainability Work Group
<b>Present</b> :	Beverly Pettway, Janis Bane, Barbara Sewell, Brian Baxendale, Nichole Christoph
<b>Minutes completed by</b> :	Nichole Christoph

Agenda Item #	MINUTES OF MEETING	Action	
		Name	Due Date

1.	Minutes from 2/19/08 meeting were presented and approved		
	<b>Reports</b>		
2.	A copy of the grant re application was presented to all in attendance. Copies will be sent to those that were unable to attend.		
3.	The need to have active participation by the Governing Board in indentifying funding streams was further discussed.		
4.	Janis Bane presented information regarding an outside fundraiser to write grants to various foundations for the program. The cost of which was of concern to the group. It will be further addressed at the next Governing Board meeting.		
5.	Beverly Pettway provided a copy of the current program budget. The program is currently half way through its budget year and has spent 28% of the budget.		
6.	Participants from each agency assigned to a sustainability work team to address <ul style="list-style-type: none"> <li>• Memorandums of Understanding</li> <li>• Sustainability</li> </ul>		